

Lake Grove Fire District #57
PO Box 2163
Lake Oswego, OR 97035

www.lgfd57.com

Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

October 18, 2023 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:30 pm via Google Meet and held in person at 5 Centerpointe, 1st Floor Conference Room.

In Attendance:

Grant Howell, Sherry Patterson, Allen Patterson, Fire Chief Don Johnson, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on September 13, 2023.
 - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report - Fire Chief Don Johnson joined the meeting tonight.
 - a. The Chief stated the Lake Oswego Fire Department (LOFD) has entered into contract to purchase a new fire engine. There are only 3 manufacturers of fire engine in the US. The building process is lengthy and LOFD hopes to take delivery of the new engine in late 2026 or early 2027 and place into service mid 2027.
 - b. LOFD plans to hold a fire camp for high school students the Summer of 2024. There will be an equal number of girls and boys in the camp. The camp will be designed to instill confidence and build teamwork skills through hands-on firefighter training. LOFD will work with Lakeridge and Lake Oswego school counselors to find the students for the camp.
 - c. The International ShakeOut Day is Thursday October 19, when millions of people worldwide will participate in earthquake drills at work, school, or home. At 10:19 am PDT on October 19, people across Oregon will be practicing earthquake safety. The LO ARES group has been very active and have been prepping and spending time at Station 214.
4. Russell Ries, CPA, from Jarrard, Seibert, Pollard and Co attended the meeting and presented the results of the FY 2022-2023 Annual Audit. All financial accounting was in good order; the District received a clean and unmodified opinion. Russ commented on how well the financial records were accurately maintained and noted all Oregon standards were met and there were no adjusting entries required. Russ mentioned the District spent \$ 1,022 more in Personnel Services. As the amount is immaterial, the State does not want to see monies being spent in excess of appropriations. Russ suggested if next year, it appears that Personnel Services expenditures are going to exceed budgeted appropriations, simply adopt a resolution during a Board meeting to transfer enough appropriations from Material Services to cover. Michelle will review and update the Board in March 2024, to confirm Personnel Services expenditures are not going to exceed budgeted appropriations.

5. Board goals for fiscal year 2023-2024
 - a. Allen has been gathering information on home fire sprinkler systems. He plans to reach out to the California legislator who was able to get through the California Assembly and get laws on the books for home fire sprinkler systems.
6. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Allen moved to pay the bills as presented; Sherry seconded the motion.
Motion passed unanimously.
 - b. Both bank reconciliations were completed for September 30, 2023. Grant and Sherry reviewed and approved these bank reconciliations.
7. Safety Update
 - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:00 pm.