

Lake Grove Fire District #57
PO Box 2163
Lake Oswego, OR 97035

www.lgfd57.com



Directors
Allen Patterson
Sherry Patterson
Jon Harrell
Bretley Hanson
Daemon "Kris" Chiasson

October 10, 2018 Monthly General Board Meeting Minutes

Board President Allen Patterson called the General Board meeting to order at 6:45 pm at 17665 SW Pilkington, Suite B, and Lake Oswego, OR, 97035.

In Attendance:

Allen Patterson, Sherry Patterson, Bret Hanson, Kris Chiasson, Fire Marshal Gert Zoutendijk,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on September 19, 2018.
 - a. Sherry moved to wait to approve the minutes once there is a quorum of board members present who were present at the September 19 meeting; Bret seconded the motion. **Motion passed unanimously.**
3. Fire Chief's Report – Chief Goff went to the Waluga Neighborhood Association meeting and asked Fire Marshal Gert Zoutendijk to attend the Fire District meeting.
 - a. The Insurance Service Office (ISO) conducted a site assessment of the City of Lake Oswego earlier this year in order to assign a Public Protection Classification (PPC) rating for fire protection. Based on the assessment, the City will receive a classification upgrade from a class 3 rating to a class 2. Only 3% of fire departments that are evaluated nationwide achieve a class 2 rating. As part of the assessment, ISO collects and evaluates information on structure fire suppression capabilities including training, staffing, equipment, fire pre-planning and community risk reduction efforts like CERT. The water utilities including availability, infrastructure, and hydrant inspection and maintenance and 911 dispatch centers are also included in the evaluation. After November 1, homeowners could see a reduction under the fire portion on their insurance policies.
 - b. The Lake Oswego Fire Department is holding a fundraiser selling Breast Cancer Awareness T-shirts. Allen and Sherry are working with a couple of local businesses that have agreed to sell the shirts and have their employees wear them. T-shirts come in blue or black with a pink logo and text. 100% of the profit will be donated to the Susan Komen Breast Cancer Research Foundation.
4. The Oregon Fire Service Conference is Wednesday, October 24 thru Saturday, October 27 in Bend. Allen, Sherry and Michelle have expressed interest in attending.
 - a. Kris moved to approve of Allen, Sherry and Michelle attending the conference and representing the Fire District; Bret seconded the motion. **Motion passed unanimously.**

5. Financial Report

- a. The Board reviewed the financial report.
 - i. Bret moved to pay the bills as presented; Kris seconded the motion. **Motion passed unanimously.**
- b. Both bank reconciliations were completed for September 30, 2018. Kris reviewed and approved these bank reconciliations.
- c. The Board moved to approve a \$ 50,000 transfer from the Local Government Investment Pool to the US Bank Operating Account.
 - i. Sherry moved to transfer \$ 50,000; Bret seconded the motion. **Motion passed unanimously.** Allen will transfer the funds this week.

6. Safety Update

- a. Allen asked the Board members present if they were aware of any other safety issues and the response was no. Jon will have the fire extinguisher annual servicing completed before the next board meeting.

The Board meeting adjourned at 9:00 pm.