

Lake Grove Fire District #57
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Directors:
Jon Harrell
Grant Howell
Allen Patterson
Sherry Patterson
Bretley Hanson

September 18, 2024 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Jon Harrell called the General Board meeting to order at 4:36 pm via Google Meet and held in person at the Downtown Lake Oswego Fire Station 214.

In Attendance:

Jon Harrell, Grant Howell, Bret Hanson, Allen Patterson, Sherry Patterson, Fire Chief Don Johnson, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on August 14, 2024.
 - a. Grant moved to approve the minutes; Allen seconded the motion. Jon abstained as he was not present at this meeting. **Motion passed unanimously**
3. Fire Chief's Report - Fire Chief Don Johnson joined the Board tonight.
 - a. The Fire Chief has been working on grant programs with the Oregon Health Authority (OHA) for senior care facilities in the City of Lake Oswego. Lake Oswego Fire Department (LOFD) receives about 3,500 calls annually and 70% of these calls are from residents older than 70 years of age. 25% of calls are from senior care facilities. LOFD's goal is to help people assess and meet their health care needs and coordinated their care.
 - b. At the City Council meeting on Tuesday, September 3, LOFD asked the City Council to create a citizen's task force of residents to assist with a site suitability study for the South Shore Fire Station (212). There are 11 known building deficiencies discovered at the current station. The task force is comprised of 19 residents and will meet about every other week starting Thursday, October 24. The task force plans to present ideas back to the City Council early March 2025.
4. Board goals for fiscal year 2024-2025
 - a. Allen has been gathering information on home fire sprinkler systems. He continues to review the State of California legislation that created laws for home fire sprinkler systems.
 - b. Sherry plans to continue to promote home fire sprinkler awareness and education.
 - c. Bret plans to continue to promote awareness and safety measures around propane tanks. He plans to have something next Spring in conjunction with barbeque season.
 - d. Jon is going to be a part of the task force to determine a site for the South Shore Fire Station. The first meeting is Thursday, October 24 at the South Shore Station. He will update the Board as the meetings occur.
 - e. Grant wants to continue to conduct community engagement by attending events and inviting residents of the District to our meetings. He plans to enlist Michelle's help. Grant also plans to support emergency preparedness efforts through further education and outreach. Grant also may look to design a new website for the District.

5. Michelle worked with Russ Ries of Jarrard, Seibert, Pollard on the FYE2024 fieldwork on Wednesday, August 28. Russ plans to attend the next Board meeting on Wednesday, October 16 and present the FY2024 audit findings.
6. Chief Artman has arranged visits to the Lake Oswego Communications Center (LOCOM) for the LGFD Board and Michelle. Everyone completed and signed paperwork tonight.
7. The Trauma Intervention Program Northwest (TIPNW) Heroes with Heart Dinner is Saturday, October 19 at 5pm at Ilani Casino Resort. The Board discussed the event and reviewed their calendars if they were able to attend. A table of 10 people is \$1,500 for this fundraiser.
 - a. Grant moved to purchase a table of 10 for \$ 1,500; Bret seconded the motion. **Motion passed unanimously.**
8. The OFDDA Conference is Thursday, November 7 through Saturday, November 9. Jon, Allen and Sherry all plan to attend. Michelle asked if she could also attend.
 - a. Grant moved for Michelle to attend the conference; Sherry seconded the motion. **Motion passed unanimously**
9. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Grant moved to pay the bills as presented; Bret seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for August 31, 2024. Jon and Grant reviewed and approved these bank reconciliations.
10. Safety Update
 - a. Jon asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 5:30 pm.