

Lake Grove Fire District #57
PO Box 2163
Lake Oswego, OR 97035

www.lgfd57.com



Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

January 20, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:30 pm via Zoom.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Assistant Fire Chief David Morris, Jon Howell,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on December 16, 2020.
 - a. Sherry stated that HB2001 should be revised to SB2001 under number 4
 - i. Jon moved to approve the revised minutes; Grant seconded the motion. **Motion passed unanimously.**
3. Fire Chief's Report
 - a. Assistant Fire Chief David Morris joined the Zoom meeting tonight. He started with a big "Thank You" to Sherry, on behalf of the District, provided coffee and donuts to the 4 fire stations in Lake Oswego. There was a big rain and windstorm on Wednesday January 13 where electricity was out in a lot of the District for 12 or more hours. Sherry also delivered pizza to the TVF&R station on McEwan. Sherry provided receipts and asked to be reimbursed for the donuts, coffee and pizza totaling \$ 108.45.
 - i. Grant moved to reimburse Sherry for these expenses; Allen seconded the motion. **Motion passed unanimously.**
 - b. The LOFD has received their first dose of the COVID-19 vaccine. The Assistant Chief reported that the LOFD has had no COVID-19 cases among their 50+ employees. The 4 fire stations continue to be closed to the public. LOCOM employees and the Lake Oswego Police Department also received the first dose of the vaccine. They are scheduled to receive their second dose of the vaccine the week of February 8.
 - c. The 6 new LOFD employees are doing great and are now the 3rd member of their fire crews. The Assistant Fire Chief predicts 3-4 additional employee retirements in 2021 and LOFD will probably host a fire academy starting in July 2021.
4. Jon Howell, a resident of Southwood Park area of Lake Oswego, joined the Zoom meeting tonight. In the summer of 2019, The Lake Oswego City Council, pursuant to ORS 222.120(4), adopted Ordinance 2805, declaring that the area known as Southwood Park neighborhood be annexed to the City upon the condition that the majority of the votes cast in the area are in favor of doing so. There are 298 homes in Southwood Park. On September 17, 2019, residents of the Southwood Park neighborhood voted to remain in unincorporated Clackamas County rather than annex to Lake Oswego. The Board asked Jon questions about how things were going and what had changed since the attempted annexation.

5. The Board reviewed their goals for 2020-2021.
 - a. Jon stated that US Bank has a service called SinglePoint that the bank has mentioned. Michelle reviewed the services SinglePoint would provide and didn't think these services were beneficial to the District at \$ 15.00 per month and recommended to the Board not to sign up for these services and to continue with their current services.
 - b. Grant reported that 4 Lenovo Chromebook Duets have been received. The 27" IMac office computer should be received next week and Grant and Michelle will coordinate a date and time to deliver and install. A new printer/scanner and backup device were also received. Grant will bring the equipment to the office tonight when he signs and approves the monthly AP checks and bank reconciliations.
 - c. Bret provided a draft opinion on the reserve amount held by the District. The Board will review and discuss at their next meeting.
6. The Clackamas County Special District Election is Tuesday May 18, 2021. Three of the District's 5 positions will be up for election. Position 1 currently held by Jon Harrell, Position 3 currently held by Grant Howell and Position 5 currently held by Bretley Hanson would all be on the ballot. All 3 gentlemen expressed how much they have learned servicing on the Board and would like to continue to do so. Jon and Grant intend to file paperwork to run and Bret and his family will probably not be living in the US in the future. Bret would like to continue on the Board as he intends to maintain ownership of their home in the District. Bret and Michelle will investigate and see if it is possible for Bret to serve. The first day to file paperwork to run is Saturday, February 6 with the final day being Monday, March 22, 2021.
7. Sherry observed water on the window sills in the front of the building after one of the recent rainstorms. The Board asked Michelle to contact the landlord and ask that someone come out and look at the windows. The rental lease at the District office expires on October 31, 2021.
8. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Jon moved to pay the bills as presented; Allen seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for December 31, 2020. Grant reviewed and approved these bank reconciliations.
9. Safety Update
 - a. Bret asked the Board members present if they were aware of any other safety issues and the response was no. Jon had the fire extinguisher serviced for the District office.

The Board meeting adjourned at 7:56 pm.