

Lake Grove Fire District #57  
PO Box 2163  
Lake Oswego, OR 97035

Lgfd57.com

*Directors:*  
Bretley Hanson  
Jon Harrell  
Allen Patterson  
Sherry Patterson  
Grant Howell

## **April 13, 2022 Lake Grove Fire District Monthly General Board Meeting Minutes**

Board President Bret Hanson called the General Board meeting to order at 5:35 pm via Google Meet.

### **In Attendance:**

Bret Hanson, Jon Harrell, Sherry Patterson, Grant Howell, Tom Hinkle, Jon Howell, Luke Lappin, Lisa Volpel, Eric Leatham, Greg Espinoza, Battalion Chief Scott Wachter, Michelle Cushing

### **Business:**

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on March 16, 2022.
  - a. Jon moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
  - a. Chief Johnson was not able to join the meeting tonight and Battalion Chief Scott Wachter joined the Google virtual meeting.
  - b. There was a house fire on Wednesday, April 6 in the Lake Grove Fire District. The Lake Oswego Fire Department (LOFD) responded to the single-family residential structure fire about 9:30pm. When crews arrived, they found a significant amount of fire at the back of the structure that had entered the eaves, the attic, and the living area. There was no extension to other homes. The family (two adults and two young children), got out safely, but the family's small dog died in the fire. The fire was knocked down quickly, however the home has significant damage throughout; the home is uninhabitable. There were no injuries to firefighters.
  - c. The next evening Thursday April 7, about 7:30pm, LOFD crews responded to a fire at an apartment complex on Evergreen Road and Third Street in Lake Oswego. Firefighters immediately upgraded the fire to a second alarm upon arrival. They had to rescue one person from a second floor apartment with a ladder. One man suffered burns to his chest and was taken to an area hospital for treatment. Unfortunately, one cat died. No other injuries were reported. The fire department said the fire started in the kitchen of a first-floor apartment and spread throughout the complex. In all, 14 of the 22 apartment units were affected by the fire and seven are considered a total loss. The American Red Cross are helping find housing and resources to the tenants.
  - d. The Fire Chief recently invited the Board to visit the Lake Oswego Communications Center (LOCOM) and sit along one of the 911 operators. The Chief recommends one or two people at a time to sit with the operators for ninety minutes. All of the sessions have been scheduled for the Board and Michelle and will happen in April. LOCOM handles all emergency and non-emergency telephone calls for the Lake Oswego Fire Department and the Lake Oswego, West Linn and Milwaukie Police Departments.

4. Bret asked the Board how they were doing with their goals for 2021-2022.
  - a. Jon proposed provided meals to the 4 fire stations in May or June, once the weather is nicer. A motion was passed last month to provide meals to the 4 fire stations for the 3 shifts at each station with a total not to exceed amount of \$ 750.00. Allen and Sherry would handle the Main Fire Station downtown (214), Grant would handle the South Shore station (212), Jon would handle the Jean Road station (211) and Michelle would handle the Westlake Station (210).
  - b. Grant is working on the Board policy handbook. He is using information provided by Special Districts of Oregon (SDAO) and Oregon Fire District Directors Association (OFDDA). Bret offered to help draft the handbook. The Board also plans to have Bob Blackmore, the District's legal counsel, review.
  - c. Allen is going to work with Sherry on fire sprinkler initiatives. Fire sprinklers have proven to save lives and mitigate damage to property. Fire sprinklers would have helped with both the fires previously discussed.
  - d. Michelle is working on compiling her duties she does on behalf of the Fire District. She has broken them down to monthly, budget and audit duties including contact information for the people Michelle deals with for the District.
5. Financial Report
  - a. The Board reviewed the monthly financial report.
    1. Bret moved to pay the bills as presented; Jon seconded the motion.  
**Motion passed unanimously.**
  - b. Both bank reconciliations were completed for March 31, 2022. Jon and Grant reviewed and approved these bank reconciliations.
6. Safety Update
  - a. Bret asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:30 pm.