

Lake Grove Fire District #57  
PO Box 2163  
Lake Oswego, OR 97035  
  
www.lgfd57.com



*Directors*  
Allen Patterson  
Sherry Patterson  
Jon Harrell  
Bretley Hanson  
Daemon "Kris" Chiasson

## **August 22, 2018 Monthly General Board Meeting Minutes**

Board President Allen Patterson called the General Board meeting to order at 6:30 pm at 17665 SW Pilkington, Suite B, and Lake Oswego, OR, 97035.

### **In Attendance:**

Allen Patterson, Sherry Patterson, Jon Harrell, Kris Chiasson (on the phone), Fire Chief Larry Goff,

### **Business:**

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on June 20, 2018.
  - a. Kris moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously.**
3. The Board reviewed the minutes from the Board meeting on July 11, 2018.
  - a. Jon moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously.**
4. Fire Chief's Report –
  - a. Residents of Lake Oswego may see reduced fire insurance rates as a result of a recently completed survey by the Insurance Services Office (ISO). The Lake Oswego Fire Department serving approximately 40,000 residents has had an ISO rating of "3" and it was just reduced to a "2". Those ratings are determined by ISO and through its inspection process, found LOFD's increased efforts with public education, firefighter and EMS training, upgraded equipment and practices, the amount and resilience of the area's water supply and a host of other factors, warranted decreasing Lake Oswego's rating to a city-wide classification of "2". ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators and others by providing information about risk. ISO has evaluated and classified more than 46,000 fire protection areas across the United States utilizing a standardized fire suppression rating schedule. ISO assigns a public protection classification rating to fire departments on a scale from 1 to 10. A "1" is the best rating possible, with only 241 departments in the country achieving that rating.
  - b. The new Pierce Fire Pumper is here in Oregon. The engine is getting some warranty work done and will be placed into service soon. The engine will be housed at the South Shore Fire Station.
  - c. The PulsePoint AED App is a comprehensive registry of Automated External Defibrillator (AED) available for use during emergencies. PulsePoint AED is an effective

- way to build and actively maintain an accurate AED location database. PulsePoint AED lets you report and update AED locations so that emergency responders or citizens trained in CPR can find the closest AED when a cardiac emergency occurs.
- d. On September 1, Clackamas County, including Lake Oswego, will change how it communicates with residents during times of disaster by replacing its emergency notification software system. Enroll at [www.clackamas.us/publicalerts](http://www.clackamas.us/publicalerts) to receive critical emergency messaging via email, phone call and text during times of disasters. CodeRED will no longer be used and all residents are encouraged to enroll in public alerts.
5. Sherry asked that the next Board meeting be changed from September 12 to September 19 due to her attendance at the Association of State Dam Safety Officials Conference in Seattle. Sherry asked Michelle to have new business cards printed before she leaves.
  6. Jon asked the Board to donate to Trauma Intervention Program (TIP) by sponsoring a table at the Heroes with Heart Dinner & Awards. The event occurs on Saturday, September 29 at 5:30pm and all Board members are invited to attend.
    - a. Sherry moved to support Trauma Intervention Program (TIP) and sponsor a table; Allen seconded the motion. **Motion passed unanimously.**
  7. Michelle reported that she met Russ Ries of the audit firm, Jarrard, Seibert, Pollard & Co. at the District office earlier in the day. Russ completed his fieldwork review and will present the FY2018 audit findings at the next Board meeting.
  8. Financial Report
    - a. The Board reviewed the financial report.
      - i. Jon moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**
    - b. Both bank reconciliations were completed for July 31, 2018. Sherry reviewed and approved these bank reconciliations.
  9. Safety Update
    - a. Allen asked the Board members present if they were aware of any other safety issues and the response was no. The Board asked Michelle to build an emergency preparedness kit in case of an incident at the District office. Jon will have the fire extinguisher annual servicing completed before the next board meeting.

The Board meeting adjourned at 7:50 pm.