

Lake Grove Fire District #57
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Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

October 14, 2020 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bretley Hanson called the General Board meeting to order at 5:30 pm via Zoom.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Fire Chief Don Johnson,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on September 14, 2020.
 - a. Jon moved to approve the minutes; Allen seconded the motion. **Motion passed unanimously.**
3. FY2020 Audit Presentation
 - a. Russ Ries from Jarrard, Seibert, Pollard & Co reported on the FYE2020 Audit. There are a couple of new paragraphs in the Management Discussion and Analysis (MD&A) report regarding the COVID-19 pandemic. Russ walked the Board through the various financial statements. The audit resulted in a clean unmodified opinion, the highest classification, and there were no material findings. Jarrard, Seibert, Pollard's opinion is that the District's financial statements are fairly presented in accordance with generally accepted accounting principles.
4. Fire Chief's Report
 - a. The Office of State Fire Marshal will present Gert Zoutendijk, the City's Fire Marshal, with the 2020 Golden Sparky Award. The annual Golden Sparky Award recognizes a fire service member for outstanding achievement in fire prevention or public fire safety education. Congratulations Gert.
 - b. The current fire academy at the Westlake Fire Training station will finish up the first week in November. The group of 6 (1 female and 5 males) has spent five weeks in the fire academy and now will spend time as the 4th member of the fire company, assigned to shift work, rotating thru the City's four fire stations. With promotions and retirements, the Chief expects to hold the next fire academy in the Spring of 2021.
 - c. The Chief reported that the fire department will help Clackamas County, as needed, to administer COVID-19 tests during the pandemic. The LOFD is the only fire agency in Clackamas County asked to help. LOFD would serve as another trusted helping hand if Clackamas County needed additional personnel to administer and facilitate testing. A three-person team is deployed to test individuals and then packages the swabs for testing. The results are then sent to the County. LOFD has had 5 deployments so far.
5. Financial Report
 - a. The Board reviewed the monthly financial report.

