

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

September 13, 2023 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:33 pm via Google Meet and held in person at Main Fire Station (214) in Downtown Lake Oswego.

In Attendance:

Grant Howell, Bret Hanson, Sherry Patterson, Allen Patterson, Jon Harrell, Deputy Fire Marshall David Smith, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on August 16, 2023.
 - a. Allen asked that Michelle had the language: "Any slight change in the fire code can take months or years to develop, adopt and implement." Allen moved to approve the minutes as revised; Sherry seconded the motion. Jon abstained as he was not present at this meeting. **Motion passed unanimously**
3. Fire Chief's Report - Deputy Fire Marshall David Smith joined the meeting tonight.
 - a. Lake Oswego Fire Department (LOFD) will be starting the Fall Community Emergency Response Training (CERT) on Monday September 25th. There are still some open spots. The class will run on Monday nights from 6:30-9:30 PM through November 6th and include a session on Saturday November 4th from 9:00 AM - 12:00 PM. Classes for this 24-hour course will be held every Monday evening and attendees are expected to attend all trainings. The Saturday session is absolutely mandatory to complete the course.
 - b. LOFD held a Teen CERT class in the Fall of 2022. 12 students from Lakeridge High School and 9 students from Lake Oswego High School completed the course. It was a shorter condensed version of CERT and was done during school hours in 4 one-hour sessions.
 - c. The Amateur Radio Emergency Service (ARES) is a national non-profit made up of licensed amateur radio operators who are willing to volunteer their time and equipment to help during a natural disaster. There are a number of materials available online for free to prepare someone for getting licensed at the lowest level. There are usually some local amateur radio clubs who provide training and assign a mentor to help someone along this path. Once someone takes the exam and passes, they pay the FCC \$35 for their license. Radio equipment can be as little as \$35 for a small handheld radio or many thousands and thousands of dollars for radios, antennas, cables and power supplies. Some enthusiastic amateur radio operators have installed towers in their yards allowing them to talk literally, across the globe. LOFD has been very fortunate to obtain a grant to purchase some new radios that will be located at the 4 fire stations. This will give LOFD voice capability at each of the fire stations and only partial digital capability (i.e. emails, data) as the grant didn't fully fund all of the needs. The motivation is that LOFD

doesn't want to rely on volunteers bringing their own equipment in from home during a disaster. LOFD wants to make sure that the systems they have in place are all operational and consistent. They will also be installing a brand-new repeater in the coming months, transitioning the current primary repeater, which is past the end of its service life to a lower usage role and returning some equipment that is personally owned by a Lake Oswego ARES member.

4. Board goals for fiscal year 2023-2024 – The Board discussed their goals for the coming year.
 - a. Continued Emergency Preparedness including seismic gas shut-off valves – Sherry
 - b. Continued strategies on securing residential in-house sprinkler systems – Allen
 - c. Propane Tanks education and awareness – Bret
 - d. Help to conduct and keep the Board meetings on track – Jon
 - e. Continue to support LOFD through networking and outreach – Grant
 - f. Continue and expand community outreach – Grant and Michelle
5. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Allen moved to pay the bills as presented; Sherry seconded the motion.
Motion passed unanimously.
 - b. Both bank reconciliations were completed for August 31, 2023. Grant and Sherry reviewed and approved these bank reconciliations.
6. Jon asked the Board to consider purchasing a table at the TIP, the Trauma Intervention Program Heroes with Heart dinner on Saturday, October 21.
 - i. Jon moved to purchase a table for \$ 1,500.00; Grant seconded the motion.
Motion passed unanimously.
7. Safety Update
 - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 6:43 pm.