

Lake Grove Fire District #57
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Lake Oswego, OR 97035

Lgfd57.com

Directors:
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

December 15, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board Vice President Jon Harrell called the General Board meeting to order at 5:30 pm via Google Meet.

In Attendance:

Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Fire Chief Don Johnson, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on November 10, 2021.
 - a. Sherry moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
 - a. Assistant Fire Chief David Morris his retiring effective December 29, 2021. Chief Johnson is going to wait for the dust to settle before making any decisions on replacing Chief Morris.
 - b. The Chief has been encouraging the City Council to discuss replacing and rebuilding the South Shore Fire Station 212. The station is old and out-of-date and does not meet current facility standards found at other stations within the City. Station 212 currently includes an apparatus bay of 2,000 square feet with two overhead doors for single-sided entry. There are no drive-thru bays at this station with bays long enough to store the Fire Department's ladder truck. The apparatus bay accommodates 1 fire engine, 1 boat, and 1 brush truck. No administrative personnel are located here. Station 212 has a number of significant issues that hinder the staff and the overall function of the facility. These issues are related to both the size of the facility as well as the layout. The City owes the adjacent parcel to the station and could expand and revise the entrance and exit to the station.
 - c. The Chief mentioned the Fire District's contract for fire and emergency services is due to expire on June 30, 2022. Jon replied that he and Grant will contact the Chief after the first of the year to discuss extending the contract with the City of Lake Oswego for another 5 years.
4. Sherry asked the Board to think about offering an incentive to install fire sprinklers at a home or dwelling. Fire sprinklers have proven to save lives and mitigate damage to property. Sherry would like to encourage builders and contractors to install fire sprinklers whenever possible.
5. The District office move is going right along. Grant, Jon and Michelle are going to move the larger items tomorrow. Michelle has contacted churches in our area who may have a need for the office furniture. Once these items are gone, Michelle will clean and arrange for a final walk through with the landlord. There is a security deposit of \$ 850.00 held by the landlord.

6. The flyer introducing and describing the Fire District was distributed to the Board. Michelle will have the flyer printed, addressed and mailed to the roughly 120 new homeowners in our Fire District.
7. Michelle asked the Board about her attending the SDAO Conference in Eugene. The conference starts Thursday February 10 thru Saturday February 12th. The conference registration fee is waived because Michelle has not attended one in the past.
 - a. Allen moved to approve Michelle attending the SDAO Conference; Jon seconded the motion. **Motion passed unanimously.**
8. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Grant moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for November 30, 2021. Grant reviewed and approved these bank reconciliations.
 - c. The first installment for fiscal year 2021-2022 of \$ 501,843.65 is due by December 31, 2021 to the City of Lake Oswego for the fire services contract. Allen will make the transfer on December 29, 2021.
9. Safety Update
 - a. Jon asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 6:25 pm.