

Lake Grove Fire District #57
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Lake Oswego, OR 97035

Lgfd57.com



Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

August 18, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:39 pm via Google Meet.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Assistant Fire Chief David Morris,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on July 21, 2021.
 - a. Grant moved to approve the minutes; Bret seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
 - a. Assistant Fire Chief David Morris attended tonight's meeting.
 - i. The Lake Oswego Fire Department (LOFD) has officially launched a program to evaluate homes and provide guidance for helping properties better withstand potential wildfires. Residents can sign up to have fire personnel assess their property and look for issues such as dead or flammable plants, wood or branches hanging over roofs, that would present danger to the home if a wildfire were to spread through the area. After last fall's devastating fire season, this program is in line with the Lake Oswego City Council's and the LOFD's goal to promote education in wildland fire prevention.
 - ii. The Main Fire Station is conducting Covid-19 vaccinations on a walk-in basis. The City of Lake Oswego has one of the highest vaccination rates in the State of Oregon.
 - iii. All employees of the Lake Oswego Fire Department are healthy and free of any Covid-19. We have a very strong team of employees.
 - iv. 8 new employees were recently hired by the LOFD and will begin their extensive fire academy. 2 females and 6 males. All 8 employees are paramedics and have experience working at other fire departments.
4. On Saturday August 14, the landlord entered our District office space without notice causing our alarm to go off. The police were dispatched to the office. Grant met the landlord and the police at the office. The Board held an emergency meeting on Saturday afternoon August 14 at 2pm to discuss this matter. Notice was given to both the Oregonian and the Lake Oswego Review newspapers of this meeting. The Board requested that Michelle send a certified letter to the landlord requesting that they provide 24 hours written notice, via email, if they intend to enter our space in the future. This will allow us time to ensure the space is presentable and properly turn off the alarm upon entry and secure the office upon exit.

5. Michelle will contact Anna Woll about doing a site visit with Jon and Grant. Both Jon and Grant prefer an early morning visit before their workdays get going.
6. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Allen moved to pay the bills as presented; Jon seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for July 31, 2021. Allen and Grant reviewed and approved these bank reconciliations.
7. Bret will check into prices and availability of Lego sets of fire stations for each of the fire stations. He was at one of the stations in July and a family came in to visit and there were no toys for the children to play with. More to follow.
8. Safety Update
 - a. Bret asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:25 pm.