

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

August 16, 2023 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:31 pm via Google Meet and held in person at 5 Centerpointe 1st Floor Conference Room.

In Attendance:

Grant Howell, Bret Hanson, Sherry Patterson, Allen Patterson, Fire Marshall Gert Zoutendijk, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on July 19, 2023.
 - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report - Fire Marshall Gert Zoutendijk joined the meeting tonight.
 - a. Gert distributed the 2022 Oregon Fire Code (which is based on the 2021 International Fire Code) and the National Fire Protection Association (NFPA) Standards Development Process. The information guides one through the development, adoption and implementation of the fire code. Any slight change in the fire code can take months or years to develop, adopt and implement. Gert attends the State Fire Marshal Office meetings and attended one just last week. The Board continued their discussions with Gert on lateral blast areas and propane tanks.
 - b. Gert mentioned that Lake Oswego Fire Department (LOFD) would like to replace the fire engine at the downtown fire station 214. The department would purchase the same engine that is at Station 210 and Station 212 so that the same driver engineers could operate any of the 3 fire apparatus.
 - c. The Board discussed Automated External Defibrillators (AED) in Lake Oswego and Gert showed on the app "Pulse Point" the map which shows where the AEDs are located with a photo identifier. Gert will add the AED in 5 Centerpointe to the map.
4. The Board was encouraged to stay on topic and to follow the time allotted for each Agenda item. The Board agreed and wants to stay on task. Michelle will bring a digital clock when the rooms the Board is meeting in, do not have a clock.
5. Board goals for fiscal year 2023-2024 - In the interest of time, Grant asked each of the Board members to think of various goals for this upcoming fiscal year and email them to Michelle. Michelle will compile and present at the next meeting for the Board's discussion.
6. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Allen moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**

- b. Both bank reconciliations were completed for July 31, 2023. Sherry reviewed and approved these bank reconciliations.
- 7. Safety Update
 - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:44 pm.