

Lake Grove Fire District #57
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Lgfd57.com



Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

June 16, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:30 pm via Google Meet.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Fire Chief Don Johnson, Rivergrove Water District General Manager Janine Casey,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on May 12, 2021.
 - a. Jon moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
 - a. The Chief distributed the Wildland Urban Interface Home Assessment form. Growth and development in forested areas is popular within the City of Lake Oswego. The forested hills surrounding Lake Oswego are considered to be interface areas. The interface neighborhoods are characterized by a diverse mixture of varying housing structures, development patterns, ornamental and natural vegetation, and natural fuels. The Chief encouraged the Board to complete the 3-page form and contact Karen at the Main Fire Station to set up an appointment for a site visit to our homes and neighboring properties.
 - b. The Covid-19 vaccinations are ramping down as more and more Oregonians are getting the vaccine. In July, there will only be one vaccine clinic open operated by the City. The Lake Oswego Fire Department remains the only fire department in the County doing Covid testing.
 - c. With the anticipated number of employee retirements in 2021, the Chief plans to hire 6 new employees. The Chief has asked Bret to participate in the hiring and interview process.
 - d. The Lake Review newspaper interviewed Gert Zoutendijk, the Fire Marshall for the City of Lake Oswego. Gert discussed firework safety and the City Ordinance about the sale, possession or use of certain fireworks within the city limits. A violation of this ordinance can result in a fine of up to \$500. Legal fireworks are defined as ones that don't travel more than 6 feet on the ground or more than 12 inches in the air. This education is in alignment with the City Council 2021 Goals and Work Plan to potentially restrict fireworks within the city limits to protect life, safety, and property in Lake Oswego. The Police and Fire Departments plan to educate and inform the community and be out in the neighborhoods over the 4th of July holiday.

4. The Board welcomed Janine Casey, General Manager of the Rivergrove Water District. The Water District office is next door to the Fire District office. Janine and the Board discussed the ongoing building repairs at the District offices. The Water District is open Monday thru Friday 7:30am- 4pm, and the 3 employees are in their District office when they are not out in the field. More discussions to follow.
5. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Grant moved to pay the bills as presented; Bret seconded the motion. **Motion passed unanimously.**
 - ii. The third and final installment for fiscal year 2020-2021 of \$ 245,119.93 is due by June 30, 2021 to the City of Lake Oswego for the fire services contract. Allen will make the transfer on or about Friday June 25, 2021.
 - b. Both bank reconciliations were completed for May 31, 2021. Sherry and Grant reviewed and approved these bank reconciliations.
6. Safety Update
 - a. Bret asked the Board members present if they were aware of any other safety issues not previously mentioned. Jon will contact Gert Zoutendijk, about conducting our fire inspection prior to end of the fiscal year.

The Board meeting adjourned at 7:35 pm.