

Lake Grove Fire District #57
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Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

May '12, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:30 pm via Google Meet.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Fire Chief Don Johnson, Lisa Hilker,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on April 14, 2021.
 - a. Jon moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously**
3. The Board reviewed the minutes from the Budget Committee meeting on April 14, 2021.
 - a. Sherry moved to approve the minutes; Jon seconded the motion. **Motion passed unanimously**
4. Fire Chief's Report
 - a. The Chief reported Covid-19 Vaccinations are going very well in the City of Lake Oswego. The City has hired 16 temporary employees to help with the vaccine distribution and these employees are being paid by Clackamas County. 3 days a week, a team of 7 people are on the campus of Marylhurst distributing vaccines and a second vaccine clinic is at Molalla High School. The Lake Oswego Fire Department remains the only fire department in the County doing Covid testing.
 - b. With the anticipated number of employee retirements in 2021, the Chief plans to hire 6 new employees. A fire academy will probably start in late July or early August for these new recruits.
 - c. The new fire engine for Station 210 (the Westlake Fire Station) is in the Fire Department's budget plan for next fiscal year. The process of manufacturing, painting and outfitting a fire apparatus is about a year process. The current fire engine has about 127,000 miles on it. The Chief and his team will work with Pierce Manufacturing to build the new engine.
 - d. In alignment with the City Council 2021 Goals and Work Plan, City Council is exploring possible options for expanded fireworks safety. The Council is gathering information from the fire department and seeking community input on potential restrictions on fireworks within the city limits to protect life, safety, and property in Lake Oswego. In May 2013, the City of Lake Oswego enacted a City Ordinance to address the sale, possession or use of certain fireworks within the City limits. A violation, which can result in a presumptive fine of \$295 and up to \$500. The Police and Fire Departments plan to educate and inform the community this fireworks season.

5. Lisa Hilker, a Southwood Park resident attended tonight's meeting. Welcome Lisa.
6. The Board reviewed their goals for 2020-2021.
 - a. The Fire District purchased 4 Chromebooks for Jon, Sherry, Allen and Grant. A fifth Chromebook will be purchased for Bret in the new fiscal year.
7. The Board asked Michelle to prepare and send an email to the Gregoire family for an update on the status of the deferred maintenance issues mentioned in their letter on March 25, 2021. J'Neanne Theus, the Gregoire's daughter is the project manager on the building repairs project. Michelle asked the Board if any of them had had a conversation with the Gregoire family and Grant stated he and Michelle had talked with Tom Gregoire outside the District office one afternoon. The other 4 Directors stated that none of them had any conversations with any member of the Gregoire family.
8. The Board proposed a 30% longevity award for FYE2021 for Michelle. The award is calculated on hours worked in FYE2021 and will be paid at next month's Board meeting.
 - a. Sherry moved to approve this longevity award; Jon seconded the motion. **Motion passed unanimously.**
9. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Grant moved to pay the bills as presented; Bret seconded the motion. **Motion passed unanimously.**
 - ii. Jon moved to transfer \$ 60,000 from the investment pool account to the US Bank operating account; Allen seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for April 30, 2021. Grant reviewed and approved these bank reconciliations.
10. Safety Update
 - a. Bret asked the Board members present if they were aware of any other safety issues and the response was no.

The Board meeting adjourned at 7:20 pm.