

Lake Grove Fire District #57
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Lgfd57.com



Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

April 14, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:35 pm via Zoom.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Luke Lappin, Tom Hinkle, Greg Espinoza,

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on March 17, 2021.
 - a. Jon moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously.**
3. Fire Chief's Report
 - a. The Fire Chief was travelling to Southern Oregon and Assistant Chief Morris and the on-duty Battalion Chief were administering Covid-19 vaccines and weren't able to attend. The Chief provided some highlights below:
 - i. 32 calls into LGFD last month - 14 EMS call; 8 down power lines, gas leak, arcing wire type calls; the rest were other than reported when we arrived.
 - ii. Vaccines - we are burning through the Vaccines. I have 7 people assigned full time - we are working throughout the County. Right now, we are doing about 600 locally, but will be ramping up to 1500 + each week beginning in May. We are training several dental offices on the process, and have recruited 12 community volunteers to do everything from traffic control to data entry.... And we have a couple nurses in the mix to help administer vaccines.
 - iii. The Council discussion on Fireworks is on 4/20 at 3:00 pm. See the report I will be sending to Council. My recommendation falls short of a ban, but allows the Fire Chief or Fire Marshal to temporarily suspend sales and use at any time the fire risk for our particular area hits the "Extreme Risk" category.
4. The Board reviewed their goals for 2020-2021.
 - a. Future Board meetings will be done over Google Meet rather than Zoom. This will save the District's \$ 30.00 per month. The new chromebooks and office computer interface well with Google Meet.
 - b. At the last meeting, the Board asked Michelle to gather compensation information for her position. Michelle contacted SDAO and they had recently done a salary survey of fire districts in Oregon. Michelle provided this information to the Board. Jon asked Michelle to add her compensation amounts to the data prior to the next Board meeting.
5. The Fire District received a letter from the Gregoires, the District office building landlord, stating that on Thursday March 25, 2021, a structure engineer from Miller Consulting Engineers

evaluated the structural integrity of the District building. The engineer determined there were no structural deficiencies. The engineer did identify deferred maintenance and repair items including the front walkway, the upstairs deck and front façade leaks. The letter further states the landlord will be addressing and repairing these deferred maintenance issues. Earlier in April, the Gregoires did have all 3 business offices painted and they turned out great.

6. The Board would like to buy dinner for the Covid-19 vaccination team. Michelle will contact the Fire Chief to determine how to do this. The team is generally 8 individuals some are volunteers assisting with check-in, passing paperwork between stations and serving as observers after the vaccines are given.
7. The Board asked Michelle to pick up some gift cards from Too Sweet Cakes as a “Thank You” to the Budget Committee for participating in this year’s budget meeting. Luke Lappin and Tom Hinkle will also be given an emergency preparedness backpack.
8. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Grant moved to pay the bills as presented; Allen seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for March 31, 2021. Grant reviewed and approved these bank reconciliations.
9. Safety Update
 - a. Bret asked the Board members present if they were aware of any other safety issues and the response was no.

The Board meeting adjourned at 7:21 pm.