

Lake Grove Fire District #57  
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*Directors:*  
Grant Howell  
Bretley Hanson  
Allen Patterson  
Sherry Patterson  
Jon Harrell

## December 20, 2023 Lake Grove Fire District Monthly General Board Meeting Minutes

Board Treasurer Allen Patterson called the General Board meeting to order at 5:30 pm via Google Meet and held in person at 5 Centerpointe, 1<sup>st</sup> Floor Conference Room.

### **In Attendance:**

Allen Patterson, Sherry Patterson, Jon Harrell, Battalion Chief JT Anoushiravani, Michelle Cushing

### **Business:**

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on November 15, 2023.
  - a. Jon moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report – Battalion Chief JT Anoushiravani joined the meeting tonight.
  - a. The Lake Oswego Fire Department (LOFD) partnered with the Tualatin Valley Elks club to collect toys for children in Lake Oswego, Tigard, Tualatin and Wilsonville. This year, they delivered gifts to 150 families.
  - b. On Thursday December 14, Rover, the Lake Oswego Public Library's (LOPL) latest outreach initiative was at the Westlake Fire Station. Rover is a mobile pop-up library, designed to meet the Lake Oswego community's needs on the go. Visitors to Rover can sign up for library cards, browse and check out popular materials for all ages, learn about resources and services at LOPL, and connect with library staff. Rover will be at the Main Fire Station on Thursday, January 11 from 3pm until 6pm.
  - c. The LOFD hired an Emergency Medical Services (EMS) Coordinator. Under the general direction and supervision of the Fire Training Officer, the Emergency Medical Services Coordinator will lead, coordinate, and support the daily operations and long-term strategies of the Fire Department Emergency Medical Services Program and assess Fire Department EMS Training Needs and develop a comprehensive Training Delivery Plan.
  - d. JT shared that Oregon HB3440 removes the training requirement barrier for distributing and using naloxone or NARCAN and immunizes "Good Samaritans" who administer naloxone from civil liability. Fire, Police and EMTs are now able to not only administer NARCAN but distribute it also.
  - e. Sherry asked if Narcan use and training were going to be incorporated into the CERT training. And also, if the Lake Oswego Schools have Narcan available to use. Jon reminded the Board that this question had previously been asked and answered by Dave Smith. At that time Dave communicated that they would not be introducing the administration into the curriculum until it is adopted on a national level. All the Lake Oswego Middle and High Schools do have Narcan, and know how to use and administer.

- f. JT stated the LOFD has purchased a new Ford Truck and will replace the Ford Suburban as the battalion chief rig.
- 4. Board goals for fiscal year 2023-2024
  - a. Sherry has been working on seismic gas shutoff valves. Seismic gas shutoff valve devices automatically shut off the gas to your home when an earthquake happens. Sherry will find a video demonstrating seismic gas shutoff valves and send to Michelle to post on the website.
  - b. Allen has been gathering information on home fire sprinkler systems. He continues to review the State of California legislation that created laws for home fire sprinkler systems.
  - c. Jon has been helping the Board stay on task and to follow the time limits for each topic on the monthly agenda.
  - d. Michelle stated that the Lake Forest neighborhood association meeting is Thursday, January 25. Southwood Park neighborhood association meeting is Monday, April 29.
- 5. Financial Report
  - a. The Board reviewed the monthly financial report.
    - 1. Jon moved to pay the bills as presented; Sherry seconded the motion.  
**Motion passed unanimously.**
  - b. Both bank reconciliations were completed for November 30, 2023. Allen reviewed and approved these bank reconciliations.
  - c. The first installment for fiscal year 2023-2024 of \$ 532,169.62 is due by December 31, 2023 to the City of Lake Oswego for the fire services contract. Allen will make the transfer on December 28, 2023.
- 6. The Board mentioned that they would like to visit with an IAFF Local 1159 union shop steward in 2024. The Board is always concerned with firefighters' health and want to support cancer screenings and other preventive measures to assess long-term health and mitigate risk now before there is a problem. The Board will discuss at future meetings.
- 7. Safety Update
  - a. Allen asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 6:41 pm.