

Lake Grove Fire District #57
PO Box 2163
Lake Oswego, OR 97035

Lgfd57.com



Directors

Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

August 14th 2021 Lake Grove Fire District Emergency Board Meeting Minutes

Director Grant Howell called the Emergency Meeting to order at 2:05PM at the District Office.

In Attendance: Allen Patterson, Sherry Patterson, Grant Howell, and Michelle Cushing (joined via phone)

Business:

1. Grant informed the board members present that he had notified the media (The Oregonian, and the Lake Oswego Review) that the emergency meeting would be called to order at our district office, to discuss a security issue that had arisen earlier that day. Copies of these emails are available for the board to review.
2. The emergency board meeting was called to order due to the district office alarm being tripped earlier in the day on August 14th. Grant met an LOPD officer onsite, and determined that our landlord, Tom Gregoire, had entered the space to show it to prospective buyers, and had entered an invalid alarm code. Grant disabled the alarm, and had a brief discussion of the situation with Mr Gregoire, and his son Ray.
3. The board members present reviewed a copy of the lease agreement, which had been provided to the board a few months prior.
4. Discussion ensued regarding the situation, and the best path to notify the Gregoires of what had occurred. The board's primary concern was the use of police department resources to respond to a nuisance alarm, and subsequent fees that could be incurred by the district, should this happen again.
5. The board and Michelle agreed that a list of facts and a request for notification should be assembled for Michelle to review, and submitted to our attorney. Once it has passed legal review, the board will submit a copy of this letter via mail to the Gregoire's, per our lease agreement requirements.
6. It was also discussed that our landlord should be provided with an access code to our space, so he can enter the building and show the space, with prior notification to the District.
 - a. Grant motioned for the board to follow the steps as outlined above- Assembling a list of facts, sending it to our attorney for review, and mailing to the Gregoires, with a request for advance notification prior to entering our office, along with the inclusion of an alarm code specifically for Mr. Gregoire. Allen seconded the motion, and the motion passed unanimously.

The Emergency Board Meeting was adjourned at 2:45PM.
