

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

October 19, 2022 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:47 pm via Google Meet and held in person at the Westlake Fire Station (210)

In Attendance:

Grant Howell, Bret Hanson, Sherry Patterson, Allen Patterson, Jon Harrell, Fire Chief Don Johnson, Assistant Fire Chief Kris Artman, Battalion Chief Scott Vachter, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
 - a. The Board welcomed Assistant Fire Chief Kris Artman to the Lake Oswego Fire Department. It is great to visit, share some pizza and salads and get to know Chief Artman. The Board looks forward to working with her in the years to come.
2. The Board reviewed the minutes from the General Board meeting on September 14, 2022.
 - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
 - a. The Women in Fire International Conference was held in Orlando, Florida in September 2022. Four women from the Lake Oswego Fire Department attended. Today, some 11,000 women in the U.S. work as career firefighters and officers, with nearly 40,000 in the volunteer, paid-on-call, part-time and seasonal sectors. Women in Fire provides education, support and advocacy for fire service women. Hundreds of fire service women gather to share experiences, challenges and insights in a relaxed and supportive educational setting.
 - b. Chief Johnson distributed the Executive Summary of the Review & Recommendations concerning the Ambulance Service Area Plan for Clackamas County. This report by Clackamas County is a comprehensive assessment of its emergency medical services and was reviewed and updated in July 2012. Chief Johnson and Assistant Chief Artman will review the findings and recommendations noted in the summary.
4. The TIP Heroes with Heart Dinner is Saturday, October 22 at 5:30pm. Grant, Allen, Sherry, Fire Chief Don Johnson and Fire Marshal Gert Zoutendijk will attend with their guests.
5. Grant asked the Board about their goals for 2022-2023.
 - a. Board Member Handbook – Grant has started the draft and will enlist other Board members to assist as needed.

- b. Meals with the 4 Fire Stations – Jon is working with Battalion Chief Scott Vachter to coordinate dates for each visit. Grant will visit the South Shore Fire Station, Allen and Sherry will visit the Main Downtown Fire Station, Jon has visited the Jean Road Fire Station and Michelle has visited the Westlake Fire Station. Bret created some questions/talking points to get the conversations started with the firefighters. All lunches will be done by the next Board meeting on Wednesday, November 16 and they will be discussed at that time.
 - c. Fire Protection Awareness and Education – Allen and Sherry will lead this goal. Sherry will reach out to the State Fire Marshal’s office to gather information on fire suppression systems, Allen will gather information from other sources for fire suppression information and Michelle will find out about fire sprinkler systems installed in new and existing residential properties.
 - d. Traffic Safety Study – Completed Friday August 26 and Grant is compiling and editing video and drone footage. He plans to have something for the Board to watch and review at a future Board meeting.
 - e. Local Option Levy – On the ballot in May 2023 – Michelle will work on and present to the Board for discussion at the January 2023 Board meeting. JT Anoushiravani, a Lieutenant with the Lake Oswego Fire Department, is the shop steward for the firefighter union IAFF 1159, and offered to help with the levy in any way they could.
6. Michelle asked the Board if she could attend the OFDDA Conference in Hood River from Wednesday, November 2 through Saturday, November 5. Michelle applied for a OFDDA scholarship to cover the registration fee for the conference which was awarded to the Lake Grove Fire District.
- a. Grant moved to allow Michelle to attend the conference and authorize lodging costs of \$ 149.00 per night and mileage reimbursement; Allen seconded the motion. **Motion passed unanimously**
7. Financial Report
- a. The Board reviewed the monthly financial report.
 - 1. Bret moved to pay the bills as presented; Jon seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for September 30, 2022. Jon and Sherry reviewed and approved these bank reconciliations.
8. Safety Update
- a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:30 pm.