

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

July 20, 2022 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:30 pm via Google Meet.

In Attendance:

Bret Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Peter Klæbe, Fire Chief Don Johnson, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on June 22, 2022.
 - a. Jon moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
 - a. The Lake Oswego Fire Department responded to a two-alarm fire at the Parkridge Apartments on Greenridge Drive at about 4:30 p.m., Monday July 11. Due to the heat, firefighters rotated in 10-minute shifts and LOFD received assistance from Tualatin Valley Fire & Rescue and Portland Fire & Rescue. A total of 16 rigs responded to the fire. The fire derived from a space heater in one of the apartments and that unit was a total loss as a result of the flames. There was also smoke and water damage in the building after a pipe burst in the hallway. A neighbor of the person who lives in the unit where the fire occurred was sent to the hospital after inhaling smoke and has since been released and is doing ok. There weren't any other injuries to residents or firefighters and there was minor damage to other apartments.
 - b. The City of Lake Oswego has hired Kristine (Kris) Artman as the new Assistant Fire Chief. She will be sworn-in on Monday, August 1st at Millennium Park. The Chief would like to do a meet and greet lunch with the Board and Assistant Chief Artman sometime in August. Then the Board would have a chance to meet her and get to know her, prior to a Board meeting.
 - c. The Chief stated LOFD is going to help the Lake Oswego Police Department (LOPD) with active shooter drills in September. The drills will occur at Lake Oswego High School and only adults, no students will participate. Currently, there are 2 Student Resource Officers (SROs) on staff at LOPD who are assigned to the Lake Oswego School District.
 - d. The Chief was out on the water rescue boat today. The Lake Oswego Fire Department Boat Team is equipped for surface and swift water rescue search and rescue operations. Responding from the South Shore Fire Station, the team is equipped with a pump powered 20' metal sled watercraft capable of navigating large bodies of water to shallow rivers. The Chief invited the Board to come out on the boat this summer.

4. Peter Klæbe from the Rosewood Neighborhood Association joined the meeting tonight. The neighborhood association had not met since LGFD's last meeting on June 22. Peter stated in prior years the neighborhood association has taken the summer off from meetings. With the impending bus barn move, this summer may not be the summer to not have neighborhood meetings. The LGFD board would like to help with the community outreach. Peter will let Michelle know of the next neighborhood association meeting.
5. Bret asked the Board how they were doing with their goals for 2021-2022.
 - a. The Board is going to provide meals to the 4 fire stations. A motion was passed previously to provide meals to the 4 fire stations for the 3 shifts at each station with a total not to exceed amount of \$ 750.00. Allen and Sherry would handle the Main Fire Station downtown (214), Grant would handle the South Shore station (212), Jon would handle the Jean Road station (211) and Michelle would handle the Westlake Station (210). Jon will send around a calendar for all to sign up for specific dates in August. Jon asked that everyone sign up for 3 timeslots per shift and he will run by Battalion Chief Scott Wachter for coordinating with the individual fire stations.
6. Bret asked that the Board nominate and elect new Board Officers for FY2023. Grant Howell was nominated for Board President; Bret Hanson was nominated for Board Vice President and Allen Patterson for nominated for Board Treasurer. These nominations were presented and **passed unanimously.**
7. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Bret moved to pay the bills as presented; Jon seconded the motion.
Motion passed unanimously.
 - b. Sherry went to the US Bank branch on Thursday June 9, and rather than withdraw \$ 600.00 from her personal account at US Bank, the Bank withdrew \$ 600.00 from the Lake Grove Fire District's bank account. Jon caught this while reviewing the bank statement in June and contacted the bank and Sherry. The bank issued a written apology and transferred the funds back into the Fire District's account on Wednesday July 13.
 - c. Both bank reconciliations were completed for June 30, 2022. Allen and Sherry reviewed and approved these bank reconciliations.
8. Safety Update
 - a. Bret asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 6:50 pm.