

Lake Grove Fire District #57
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www.lgfd57.com

Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

September 14, 2022 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:35 pm via Google Meet.

In Attendance:

Grant Howell, Bret Hanson, Sherry Patterson, Allen Patterson, Jon Harrell, Fire Chief Don Johnson, Lisa Volpel, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on August 10, 2022.
 - a. Allen moved to approve the minutes; Sherry seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report
 - a. The Chief reported that there were deployments of the Lake Oswego Fire Department to various fires in Southern and Eastern Oregon. All personnel are now back from these fires.
 - b. Deputy Fire Marshal David Smith is working tirelessly on the upcoming Emergency Preparedness Fair. After not having the event the last 2 years due to the pandemic, a large crowd is expected to attend.
 - c. The Community Emergency Response Team (CERT) classes are getting ready to start. Classes will be held on Tuesday nights at the Public Works Building on Pilkington or at one of the 4 fire stations in Lake Oswego.
4. The Traffic Safety Study occurred on Friday August 26. The Board and Michelle took lots of photos and videos and had a drone taking aerial shots. Grant will compile and edit the video and show to the Board at a future meeting.
5. The Emergency Preparedness Fair is Thursday September 15 at City Hall from 5:30pm to 7:30pm. Grant, Allen and Sherry and Michelle plan to attend. Michelle will arrive early and set up and the others will come after their workday.
6. Grant asked the Board about their goals for 2022-2023.
 - a. Board Member Handbook - Grant has started the draft and will enlist other Board members to assist as needed.
 - b. Meals with the 4 Fire Stations - Jon is working with Battalion Chief Scott Vachter to coordinate dates for each visit. Grant will visit the South Shore Fire Station, Allen and Sherry will visit the Main Downtown Fire Station, Jon will visit the Jean Road Fire Station and Michelle will visit the Westlake Fire Station. Bret created some questions/talking points to get the conversations started with the firefighters.

- c. Fire Protection Awareness and Education - Allen and Sherry will lead this goal.
 - d. Traffic Safety Study - Completed August 26 and compiling and editing video footage.
 - e. Local Option Levy - On the ballot in May 2023 - Michelle will work on and present to the Board for discussion at the January 2023 Board meeting.
7. The Board set the Board meeting dates for the first half of 2023 and Michelle will post on the website.
8. Michelle worked with Russ Ries from Jarrard, Seibert Pollard & Co. at the District office. Russ conducted and completed the FYE 2022 audit for the Fire District. He will present the audit report at the Board meeting on November 16.
9. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Jon moved to pay the bills as presented; Bret seconded the motion.
Motion passed unanimously.
 - b. Both bank reconciliations were completed for August 31, 2022. Allen and Sherry reviewed and approved these bank reconciliations.
10. Jon asked the Board to consider purchasing a table at the TIP, the Trauma Intervention Program Heroes with Heart dinner on Saturday, October 22.
 - i. Bret moved to purchase a table for \$ 1,200.00; Allen seconded the motion.
Motion passed unanimously.
11. Safety Update
 - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:10 pm.