

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

March 15, 2023 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:31 pm via Google Meet and held in person at 5 Centerpointe in Lake Oswego

In Attendance:

Grant Howell, Bret Hanson, Sherry Patterson, Allen Patterson, Jon Harrell, Fire Chief Don Johnson, Battalion Chief Scott Vachter, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on February 15, 2023.
 - a. Sherry moved to approve the minutes; Bret seconded the motion. **Motion passed unanimously**
3. Fire Chief's Report - The Fire Chief and Battalion Chief Scott Vachter joined the Board tonight.
 - a. The Chief has been working on the new IAFF contract for the firefighters of Lake Oswego Fire Department (LOFD). The current contract expires June 30, 2023 and the parties meet about every week and a half to discuss. The Chief is confident that they will approve an agreement that works for all parties involved.
 - b. The "Hands-only CPR Challenge" was a big success for LOFD. The challenge is loosely based on the NFL Damar Hamlin Challenge, the Buffalo Bills player recently saved by CPR on the field of a NFL game. Damar has teamed up with the American Heart Association to encourage people to learn to perform CPR. Over 70 additional people in Lake Oswego know CPR due to this challenge.
 - c. The Chief invited the Board to a multi-agency training the last week in March and the first week of April. The training includes a roundtable discussion, Suction Assisted Laryngoscopy and Airway Decontamination (SALAD) training, cardiac arrest and the use of the LUCAS machine: all exhibited in realistic scenarios. The training is from 9am until Noon and 1:30pm until 4:30pm, Tuesday, Wednesday and Thursday. Please contact Michelle if you are able to attend.
 - d. Sherry asked the Chief about Automated External Defibrillator (AED) and where they are in the City of Lake Oswego. The Chief stated that all fire apparatus, all police cars, all schools, all City facilities and City parks have them available to use. There is also the Pulse Point App that shows where the public AEDs are located.
 - e. The Board asked the Chief about the LOFD's process of plan and development review and applying Oregon Fire Code. Allen and Sherry have gathered information regarding propane tanks and the storage of propane fuel and are concerned. The Chief suggested meeting with a couple of Board members to further discuss and he would ask Fire Marshal Gert Zoutendijk, to join this meeting. The Chief will look at his and Gert's calendars and let Michelle know of availability.

4. Grant asked the Board about their goals for 2022-2023.
 - a. Board Member Handbook – Grant has started the draft and will enlist other Board members to assist as needed.
 - b. Meals with the 4 Fire Stations – The meals with the fire stations went really well. There was a need for additional PBI hoods and Structure Fire gloves discovered in Jon’s discussions with the fire crew at Station 211. The Board purchased 16 hoods and 8 pairs of Structure Fire gloves for LOFD this quarter.
 - c. Fire Protection Awareness and Education – Allen and Sherry will lead this goal. Sherry will reach out to the State Fire Marshal’s office to gather information on fire suppression systems, Allen will gather information from other sources for fire suppression information.
 - d. Traffic Safety Study – Completed Friday August 26.
 - e. Local Option Levy – On the special election ballot May 16, 2023 – The Board decided to keep the local option levy at its existing rate of .15 per \$ 1,000 of assessed value. This local option levy will run from July 1, 2024 through June 30, 2029. Michelle prepared the final paperwork for Grant’s signature and she will email Clackamas County Elections Department tonight.
5. The Board reviewed the proposed meeting dates for the second half of 2023. All the meetings are on the 2nd or 3rd Wednesday of the month at 5:30pm.
 - a. Allen moved to accept the proposed meeting dates and asked Michelle to post to the website; Sherry seconded the motion. **Motion passed unanimously**
6. Financial Report
 - a. The Board reviewed the monthly financial report.
 1. Allen moved to pay the bills as presented; Bret seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for February 28, 2023. Allen and Sherry reviewed and approved these bank reconciliations.
7. Jon mentioned an occupational health study that the City of Portland Fire Department and Oregon Health Sciences University (OHSU) are conducting. The goal for the health study is for periodic colon cancer screening of firefighters ages 45 and older. Jon asked Michelle to reach out to the Chief and see if he and his team are interested in participating in the occupational health study.
8. Safety Update
 - a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 7:50 pm.