

Lake Grove Fire District #57
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Directors:
Grant Howell
Bretley Hanson
Allen Patterson
Sherry Patterson
Jon Harrell

January 10, 2024 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Grant Howell called the General Board meeting to order at 5:35 pm via Google Meet and held in person at Main Fire Station (214) in Downtown Lake Oswego.

In Attendance:

Grant Howell, Bret Hanson, Allen Patterson, Sherry Patterson, Jon Harrell, Assistant Fire Chief Kris Artman, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the General Board meeting on December 20, 2023.
 - a. Jon moved to approve the minutes; Allen seconded the motion. Both Grant and Bret abstained as they were not present at this meeting. **Motion passed unanimously**
3. Fire Chief's Report – Assistant Fire Chief Kris Artman joined the meeting tonight.
 - a. The Lake Oswego Fire Department (LOFD) is going to be hiring in February, 2 to 4 Firefighters EMT/Paramedics. LOFD would hope to start the 10-week fire academy in early April and then the newly hired team would be ready to be assigned to their shifts by summer. The summer is a busy time for LOFD and these new hires will be able to handle shifts, cover vacations and reduce overtime for the current employees.
 - b. The South Shore Fire Station remodel is being addressed on the recent City of Lake Oswego survey. The fire station needs to be remodeled for gender specific quarters and needs to undergo seismic retrofit as the structure is not safe during an earthquake. The City's survey offers a short list of investments and ask residents to rank them and the South Shore Fire Station is among the five choices.
 - c. LOFD has been working with the City of Lake Oswego's ADA Coordinator to confirm the fire stations parking and building access is consistent and follow the direction under Accessibility and Americans with Disabilities Act (ADA). The ADA Standards for Accessible Design state what is required for a building or facility to be physically accessible to people with disabilities.
4. Board goals for fiscal year 2023-2024
 - a. Sherry has been working on seismic gas shutoff valves. Seismic gas shutoff valve devices automatically shut off the gas to your home when an earthquake happens. Sherry is reaching out to vendors and the cost is between \$ 700-\$800 per shutoff valve. Sherry will find a video demonstrating seismic gas shutoff valves and send to Michelle to post on the website.
 - b. Allen has been gathering information on home fire sprinkler systems. He continues to review the State of California legislation that created laws for home fire sprinkler systems.

- c. Bret proposed mailing a postcard or pamphlet to residents educating them on propane tanks and the potential blast if a tank were to explode. Awareness and do and don't around propane. Bret will ask LOFD for their thoughts and input.
 - d. Jon has been helping the Board stay on task and to follow the time limits for each topic on the monthly agenda.
 - e. Michelle stated that the Lake Forest neighborhood association (LFNA) meeting is Thursday, January 25. LFNA plan to have a meet and greet at 6:30pm, followed by the meeting at 7pm. Grant and Michelle plan to attend. The Southwood Park CPO (Community Planning Organization) meeting is Monday, April 29.
5. Financial Report
- a. The Board reviewed the monthly financial report.
 1. Jon moved to pay the bills as presented; Sherry seconded the motion.
Motion passed unanimously.
 - b. Neither bank statement had not been received for December 31, 2023. At the next Board meeting on February 21, they will be reviewed and approved.
6. The Board mentioned that they would like to visit with an IAFF Local 1159 union shop steward in 2024. The Board is always concerned with firefighters' health and want to support cancer screenings and other preventive measures to assess long-term health and mitigate risk now before there is a problem. The Board will discuss at future meetings.
7. The Board asked Michelle to work with LOFD and the GIS team at the City to produce a map of the Lake Grove Fire District for the website.
8. Safety Update
- a. Grant asked the Board members present if they were aware of any safety issues and the response was no.

The Board meeting adjourned at 6:44 pm.