

Lake Grove Fire District #57
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Lgfd57.com



Directors
Bretley Hanson
Jon Harrell
Allen Patterson
Sherry Patterson
Grant Howell

September 15, 2021 Lake Grove Fire District Monthly General Board Meeting Minutes

Board President Bret Hanson called the General Board meeting to order at 5:35 pm via Google Meet.

In Attendance:

Bretley Hanson, Jon Harrell, Sherry Patterson, Allen Patterson, Grant Howell, Fire Chief Don Johnson, Lake Forest resident Dan Taylor, Michelle Cushing

Business:

1. The Board reviewed the agenda for tonight's meeting.
2. The Board reviewed the minutes from the Board meeting on August 18, 2021.
 - a. Jon moved to approve the minutes; Grant seconded the motion. **Motion passed unanimously**
3. The Board reviewed the minutes from the Emergency Board meeting on August 14, 2021.
 - a. Grant moved to approve the minutes; Sherry seconded the motion. Bret and Jon abstained as they were not present at this meeting. **Motion passed unanimously.**
4. Fire Chief's Report
 - a. The Lake Oswego Fire Department (LOFD) has officially launched a program to evaluate properties and provide guidance for helping residents be better prepared in the case of a potential wildfire. About 60 properties have been inspected and another 35 are to come. Residents can sign up to have fire personnel assess their property and look for issues such as dead or flammable plants, wood or branches hanging over roofs, that would present danger to the home if a wildfire were to spread through the area.
 - b. All but 2 employees of the LOFD have received the Covid-19 vaccine. Governor Kate Brown recently mandated that all public employees be vaccinated. The 2 employees have medical and/or religious concerns and will be tested weekly for Covid-19.
 - c. 8 new employees were recently hired by the LOFD and have begun their vigorous fire academy. 2 females and 6 males. The new firefighters will spend five weeks in the fire academy and one month as the 4th member of the fire company. They will train on a variety of topics including hoses, ladders, auto extrication, ventilation, and EMS skills. All 8 employees are paramedics and have experience working at other fire departments.
 - d. There is a plan to have a Parks and Recreation Bond Measure on the ballot in November 2022. After the recent wildfire seasons, the Chief hopes wildfire prevention at the parks will be addressed.
5. Dan Taylor, a resident of the Lake Forest neighborhood, joined our Board meeting tonight. Dan serves as a Commissioner of the Lake Grove Water District and was elected in 2018. He graduated from Florida State University with a Bachelor of Science degree in Political Science and has lived in the neighborhood for 25 years with his wife and three children. Welcome Dan.

6. On Saturday August 14, the landlord entered our District office space without notice causing our alarm to go off. The police were dispatched to the office. Grant met the landlord and the police at the office. The Board requested that Michelle send a certified letter to the landlord requesting that they provide 24 hours written notice, via email, if they intend to enter our space in the future. This will allow us time to ensure the space is presentable and properly turn off the alarm upon entry and secure the office upon exit.
7. Bret asked the Board about ideas for goals for this fiscal year. Goals should be understood and achievable. The Board encouraged each other to spend time thinking and qualifying their goal(s). Here are a couple that were mentioned and the Board plans to discuss further at the next meeting.
 - a. Grant would like to have a Fire District Board handbook developed to distribute to existing Board directors and for future Board directors. Special Districts of Oregon has samples of Board handbooks we could use and then customize for the Fire District. Grant also wants to update the technology use policy for the district's chromebooks and office computer.
 - b. Sherry would like to continue to work on better fire preventive and suppression education especially with Oregon's House Bill 2001. House Bill 2001 aims to provide Oregonians with more housing choices, especially housing choices more people can afford. The law, passed by the 2019 Oregon Legislature, expands the ability of property owners to build certain traditional housing types, like duplexes, in residential zones. These housing types already exist in most cities, but were outlawed for decades in many neighborhoods. These limitations contribute to increased housing costs and fewer choices. Bill 2001 will require updates to local laws that currently limit the types of housing people can build.
 - c. Jon would like the Board to donate a meal to each of the fire stations in Lake Oswego, preferably in January, February or March. Maybe a couple of Board members could meet at a station, take a meal and sit down and have a conversation with the crew on shift.
8. Michelle worked with Russ Ries from Jarrard, Seibert Pollard & Co. today at the district office. Russ conducted and completed the FYE 2020-2021 audit for the district. He will present the audit report at the next Board meeting on October 13.
9. Financial Report
 - a. The Board reviewed the monthly financial report.
 - i. Jon moved to pay the bills as presented; Sherry seconded the motion. **Motion passed unanimously.**
 - b. Both bank reconciliations were completed for August 31, 2021. Jon and Grant reviewed and approved these bank reconciliations.
10. Safety Update
 - a. Bret asked the Board members present if they were aware of any safety issues and the response was no. The fire extinguisher will need to be serviced before the end of 2021.

The Board meeting adjourned at 7:06 pm.